

POST & BID POSITION ANNOUNCEMENT

Bargaining Units 1, 4 and 11

1. Reference #: #07-7-002, #07-7-003, #07-7-007 2. Position Number: 907-503-3175-xxx
3. Date of Posting: _____
4. Classification: Transportation Engineering Technician 5. Salary Range: \$3,410-\$5,132
6. Pay Differentials That Apply To Position: Pay differential 271 may apply if/when the criteria is met.
7. Working Hours of Position: Must be able to work varying shifts based on workload and Construction operations.
8. District/Division: 7/Construction Section: Construction Field Geographic Location: Southbay Field Office, Thousand Oaks Field Office, and West Los Angeles Field Office.
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) Determination for relocation will be made by Hiring Supervisor.

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
 - B. Technical & Professional Skills & Abilities:
Performing inspection and ensuring the contractor complies with all contract requirements. Process and maintain complete and accurate project records including: monthly progress pay estimates; extra work reports, contract change orders; labor and equipment records. Review and understand contract plans, Special Provisions, and Standard Specifications.
 - C. License and/or Certification Requirements:
Possession of a valid California driver's license is required to operate a State vehicle.
 - D. Physical Abilities to Perform Essential Functions:
May be required to sit for long periods of time using a keyboard and video display terminal. Some lifting, carrying, bending, squatting, kneeling, crouching, reaching and pulling may be required but not frequent. Must be able to transport variety of objects that are less or equal to 25 pounds or more. This position can require the use of gloves, helmet, vest, and/or safety boots. Must be able to travel to various field locations and may be required to move across uneven surfaces, traverse across ragged terrain, hilly areas or on uneven grounds to conduct business. Physical activities vary and any singular physical requirement may be for lengthy periods of time.
 - E. Other Departmental Requirements:
 - F. Duty Statement/Description of Duties:
Under the supervision of a Senior Transportation Engineer, the Transportation Engineering Technician in the Construction Field Office is responsible for assisting the Senior Transportation Engineer/Resident Engineer with: record keeping and inspection of projects ensuring the contractor complies with all contract requirements.

10. Final Date and Time for Receiving Bid: _____
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
11. Submit Bid to:
 Name: Ana Abundo

Address: 100 S. Main Street, Los Angeles, CA 90012

Telephone Number: (213) 897-0571

FAX Number: _____

E-mail Address: Ana M Abundo@dot.ca.gov

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
13. Expected Reporting Date To Position (**Unit 11 Only**): _____
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)
-